Leveraging Course Planning Tools to Meet the Challenges of Online Learning, Improve Accessibility, and Support Student Success.

Nour Mounajed
Office of Distance Education, Boston University
Supporting Online Student Success

Non-traditional learners
- Full-time job
- Family
- Older

Required Study Skills
- Time management
- Self-discipline
- Working independently
The Study Guide Tool

Function

- Provides structure.
- Organizes course activities and deliverables
- Released before course launch.
- Available in LMS.

Structure

- Title
- Running dates
- Sections for readings, assignments, etc.
- Timetable

Students
Week 4: First Step: Design of the Project - Focus/Topic - Research Question

Dates: 02/11 - 02/17

Readings:
- Online lecture material for Week 4.
- Savin-Baden & Wimpenny, chapter 3, pp. 27-43.

Personally led research of scholarly literature and contextual artistic material as specified in the Guidelines and Worksheet From Topic to Research Problems and Research Questions.

Discussions:
- Due Day 5
Share your ideas for research questions and methods, along with the citations and annotations for two articles that you recommend.

Assignments:
- Due Day 5
  Complete and submit worksheet to formulate your Research Question/Topic of Inquiry.
  - Day 7
    2. Worksheet will be returned with feedback.

Live Classroom:
- Discussion about the Project Proposal Structure + Progress Reports; ethical issues in arts-based research.

Week 1 Study Guide
Dates: 01/22 - 01/28

Readings:
- Week 1 online lecture material

Worksheets:
- What do I want to know?
- Research Paradigms and the Nature of Inquiry

Week 1 Timetable

<table>
<thead>
<tr>
<th>Date</th>
<th>Recommended Task(s)</th>
<th>Due/Return Date(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tue 1/22</td>
<td>Review Week 1 online lecture material</td>
<td></td>
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<tr>
<td>Wed 1/23</td>
<td>Review course readings and take your notes.</td>
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<tr>
<td>Thu 1/24</td>
<td>Review course readings and take your notes.</td>
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<tr>
<td>Fri 1/25</td>
<td>Work on completing Worksheet: What do I want to know? (Download from Worksheets and Assignments tab on the left-hand side of the screen)</td>
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<tr>
<td>Sat 1/26</td>
<td>Work on completing Worksheet: Research Paradigms and the Nature of Inquiry</td>
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<tr>
<td>Sun 1/27</td>
<td>Review and submit Week One Worksheets</td>
<td>Due:</td>
</tr>
</tbody>
</table>
The Study Guide Tool

Students

Visual Tool

Accessible

Organizes course activities and deliverables.

Released prior to course launch.
The Study Guide Tool

Instructional Designers

COURSE PLANNING

EASY IMPLEMENTATION

CUSTOMIZABLE

COURSE DESIGN UNIFORMITY AND CONSISTENCY.
Scaling

Adopted as a Design Standard at the Office of Distance Education

- Styles included in the department’s global course design CSS files
- Study guide template snippet added to the department’s code snippet folder.
“The work schedule provided by the instructor was the most helpful part of the course. It helped to make the work manageable and timely.”

“There were some weeks where the amount of reading was a bit daunting, but because it was clearly listed in the syllabus, I could plan ahead for a more "dense" week.”
Evaluate Sessions and Win!

- Download and open OLC Conferences mobile app
- Navigate to specific session to evaluate
- Select “Evaluate Session” on session details screen (located under session type and track)
- Complete session evaluation*

*Each session evaluation completed (limited to one per session) = one contest entry

**Five (5) $25 gift cards** will be awarded
Must submit evals using the OLC Conferences mobile app or website