Transition of a University Standard Course Navigation Menu

Xuemei Li
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Norfolk State University
Default Course Menu Before Dec 2014 vs. Pilot Course Menu (since Spring 2015)
Course Menu Description

- **START HERE** (Introduction): The first standard on Quality Matters’ rubric states, “Instructors make clear how to get started and where to find various course components.” AdditionalQM standards refer to making information such as the following available to the students: the purpose and structure of the course, online etiquette expectations, minimum technical skills required, course and institutional policies, course learning objectives, grading policy, technical support options and more.

Several of the items in the **START HERE** section will also be found on the Syllabus. Faculty are encouraged to review the QM 2014 rubric.

The **START HERE** section will address the Quality Matters Rubric Standard: Course Overview and Introduction 1.1, 1.3, 1.4, 1.5, 1.6, 1.7, 1.8, 1.9; Learner Support 7.1, 7.2, 7.3, 7.4. And Accessibility and Usability (1.1).

Consequently, it contains the welcome and professor’s introductory video, a brief biographical sketch, the course orientation, overview of the course and its purpose and structure; course objectives, textbook information and required materials needed, etiquette expectations, course and/or institutional policies; course prerequisites, minimum technical skills expected, learner support. (Please direct students to access the “Student,” “Help,” and “Library” tabs. If there are academic support terms that a faculty member will need that are NOT included on these tabs, please identify those items), and a learners’ introduction activity (This can be done via the discussion board, journal, wiki, or by using a game, etc.)

- **Announcements**: Faculty should use announcements to post timely information critical to course success. (QM Standards 1.1 and 4.4). You should encourage students to check announcements daily. Announcements can be used to make
Changes on Dec 2015
Revised Default Course Menu (April 2016) vs. Changes on Dec 2016
Session Evaluations Contest

- Download and open OLC Conferences mobile app
- Navigate to specific session to evaluate
- Click “Evaluate Session” at the bottom of session details screen
- Complete session evaluation*

Each session evaluation completed (limited to one per session) = one contest entry

**Five (5) $25 gift cards** will be awarded to five (5) individuals

Must submit evals using the OLC Conferences mobile app or website